

Recipient: Bellevue Community College

Grant Number: TC-23745-12-60-A-53

Quarter Ending: 03/31/2013

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**Quarterly Narrative Progress Report  
Trade Adjustment Assistance Community College and Career Training  
(TAACCCT) Grants**

**Project Name:**

Health e-Workforce Consortium

**Grant Number:**

TC-23745-12-60-A-53

**Award Year:**

2012

**Report Quarter Ending:**

03/31/2013

**Date of Submission:**

05/14/2013

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**A. Quarterly Summary for Grant Activities**

Infrastructure: A consolidated Budget Revision Request was forwarded to our Federal Project Officer January 30th, 2013. Seven of nine Consortium members included requests, the most common being changes in Personnel. Until word is received, all Consortium members will spend as approved in their MOUs. A revised Evaluation Plan was bundled with the Revision Request. Communication: The project site is located at [www.hiteducation.org](http://www.hiteducation.org). Consortium communication is facilitated by a weekly email update and recurring video meetings: Project Managers and Consortium Lead Staff - monthly; Consortium Curriculum Specialists and Lead Curriculum Staff - weekly. Agendas and meeting notes: <http://hiteducation.org/hew-member-college-resources/hew>. Annual onsite support visits now underway; completion by first week of May. The Health e Workforce Continuous Improvement Cabinet has been activated, charged with quality control, and ensuring deliverables exceed expectations. Contracting: Two outstanding contracts: (1) Program evaluators, Social Policy Research - Pending approval of revised Evaluation Plan by DoI; (2) Health Information and Management Systems Society - Contract processing is lagging timeline by approximately one month. Curriculum development (detailed in "Activities" section): Deliverable 1 is complete: the IT Common Core Curriculum and Health IT Common Core curriculum has been developed and conveyed to cograntees. All colleges are moving forward with intended program

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development with one exception. Lead Staff will continue to closely monitor internal developments at that college. Data Management: Q1 voluntary reporting of student data from member colleges to Consortium lead was completed; Two Consortium colleges enrolled students during this quarter. Seven of 9 member colleges completed their Policies and Procedures Manuals after distribution of template by Bellevue College Lead; the other two are nearing completion Monthly individual conference calls from Lead to Member Colleges have been established as a routine way to address timely data topics. A data webinar was scheduled for the first week of Q3 as a roundtable discussion. A Consortium dashboard was created to visually communicate progress against grant goals. Veterans Health IT Apprenticeship: Pilot sites are under development. An interim credential, CAHIMS, has been identified; preparatory curriculum for it is in progress.

## **B. Status Update on Leveraged Resources**

**Provide an update on the organizations that contributed the resources:**

Consortium total: \$29,158.03. This amount represents some of Q1 and Q2 in-kind participation; additional reporting for this interval will be added to Q3 reporting.

**Provide an update on the ways in which the resources were used during the current quarter:**

Primary sources of leverage for this reporting period were 1) co-grantee staff contributions, by those not covered by indirect or administrative costs, and not employed by the grant; 2) employer participation, as described in Section C: Status Update on Employer(s) Involvement.

**Comments:**

Bellevue College is working out a protocol with the Gates Foundation-funded OPEN initiative for leverage reporting. The goal is to begin reporting this significant in-kind contribution to the Health e Workforce Consortium in Q3.

**During this quarter, did you receive any additional leveraged resources beyond what is listed in your statement of work?**

Yes

### **C. Status Update on Employer(s) Involvement**

**Discuss how the required employer(s) has been involved during the current phase of the project.**

With one exception, required employers have adhered to the project plan in Q1. The Spokane Area Workforce Development Council's participation is contingent upon resolution of the Consortium's Budget Revision Request. For that reason their anticipated activity has not begun.

**Outline specific roles and contributions of the employer(s) during this quarter.**

\*Veterans issues guidance in areas such as prior learning assessment, on the job training optimization & outreach to veterans support groups (Consortium Lead) \*Focus group (Whatcom Community College) \*Advisory Committees (7 out of 9 colleges)

**Identify any challenges encountered/resolved in the development and management of the employer involvement.**

Focus group and advisory committee composition is a critical factor in obtaining useable, relevant input. Colleges must consider the position of each participant within their employer's organization, and how that perspective is best put to use in health IT program development. Consortium members have disparate criteria and experiences with employer involvement, resulting in uneven

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decisions regarding program development. Consortium Lead staff will continue to engage and recommend, as appropriate.

**Discuss new employers and commitments that may have been added to support the project.**

A total of 54 employers demonstrated commitment to the Consortium this quarter; listed below and in "Comments" section. EXAMPLES (not an exhaustive listing): Consortium : WA State Department of Veterans Affairs; DoL Veterans Employment & Training Service; WA Veterans' Employment and Training Member Colleges: Bellingham Technical College; HINet; PeaceHealth; DataDoctors; Facility Care Network. Clover Park Technical College; Pierce County Work Source Leadership; Pierce County Health Care Council

**Comments:**

CONTINUED FROM QUESTION ABOVE: Clark College; Fred Meyer Pharmacy; Aidapak; PeaceHealth St. Johns Hospital; Ft. Vancouver Convalescent Center, Legacy Healthcare; Pierce College; Madigan Army Medical Center; Multicare; Sound Physicians; Nordstrom; Weyerhaeuser; Western State Hospital; Pierce Transit; Direct Technology. Spokane: Community Colleges of Spokane; Inland Health Systems; Sacred Heart Medical Center; Spokane Public Schools; Eastern WA University; Apple; World Wide eSolutions; Computer Professionals Unlimited; Valley Hospital; Rockwood Clinic. Whatcom: PeaceHealth; HiNET; Data Doctors; Logos Bible Software; Sea Mar; Family Care Network

**Have you had any consultation or advisory meetings with business or employer partners during this quarter?**

Yes

**Were there any direct hires of program of study completers by employer partners during this quarter?**

No

**Were internships or other work-based learning opportunities posted during this quarter?**

No

**Did you acquire any additional employer partners during this quarter?**

Yes

**D. Timeline for Grant Activities and Deliverables**

**General Comments:**

CURRICULUM "Conducted weekly training webinars in instructional design best practices for co-grantee curriculum development specialists "Met regularly with partner colleges to define their curricula and clarify standards "Conveyed Health IT Common Core curricula to co-grantee colleges "Set up tracking mechanisms for curricula submissions for co-grantee colleges "Conducting quality reviews of curricula and providing suggestions for improvement "Planning for Fall 2012 faculty development training \*Individual programs vetted by college curriculum review mechanisms, for Fall and Winter scheduling PRIOR LEARNING ASSESSMENT "Met with PLA Workgroup

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leadership staff at the state board level to get input on best practices "Added challenge exams to curriculum requirements to expand PLA options for health IT program entrants "Researched PLA barriers and identified national and local best practices for both veterans and non-veterans "Met with each co-grantee to determine current PLA policies and procedures, glean best practices, identify obstacles, and discuss strategies for overcoming. "Met with Washington state PLA group to understand latest challenges and changes regarding PLA. VETERANS INITIATIVES \*Identified 3 potential Apprenticeship pilot sites \*Initiated outreach to DoL national and state representatives \*Started inventory of veterans-specific educational resources \*Met with Washington state veterans leadership \*Recruited veterans in several venues OTHER \*1st EMR STAR application implemented \*Social media presence at Consortium and Member Colleges undertaken \*Advisory Committee meetings at most Consortium colleges \*Health IT Program Self Study for Nursing and Allied Health Programs piloted \*Presentation at National Assoc.of Workforce Boards by Executive Director \*DoL Webinar by Associate Director, Executive Director and industry partner

**How many programs are you planning to offer?**

20

**As of this quarter, how many programs have you launched to date?**

4

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**Activity ID:** 1

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 1.1 Activity 1

**Narrative:** Develop and pilot

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 10/09/2012

**Actual End:**

**Notes:** 02/09/2013: Contract executed. First of two apprenticeship pilot sites confirmed for first steps. Engaged in the Dept. of Labor work process documentation.

05/13/2013: Due to budget issues, Ft. Belvoir Community Hospital is unable to pilot the Health IT Apprenticeship as they had hoped. MultiCare Health System has agreed to be a pilot site. We continue to work with the VA medical system in Washington.

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**Activity ID:** 2

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 2.1 Activity 1

**Narrative:** Develop, review, implement, and disseminate

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/02/2013

**Actual End:**

**Notes:** 02/10/2013: On track for on-time implementation of programs. Creating credentials portable across multiple colleges is problematic but worthy work. Evidence-based standards for course materials are defined; an all-day training in online learning was held.

05/13/2013: First deliverable, IT Common Core Curriculum, is complete. Individual member colleges are engaged in certificate development to Consortium standards, and gaining organizational approval to pilot them in the coming academic year.

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**Activity ID:** 3

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 3.1 Activity 1

**Narrative:** Develop, implement and disseminate

**Expected Start:** 04/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 03/04/2013

**Actual End:**

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Notes: No Notes Recorded for this Activity.

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**Activity ID:** 4

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 4.1 Activity 1

**Narrative:** Develop, implement, pilot, and create sustainability path

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 10/01/2012

**Actual End:**

**Notes:** 02/10/2013: Contract executed; initial staff hired. Technical design completed. Outreach to potential software organization participants underway.

05/13/2013: The initial electronic medical record application implementation (Open EMR) is 75% complete. This proof of concept is an excellent indicator of success for this innovative (speculative) project.

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**Activity ID:** 5

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 5.1 Activity 1

**Narrative:** Develop and implement "A HIMSS Heroes' Welcome to Health IT"

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 10/29/2012

**Actual End:**

**Notes:** 02/10/2013: Contracting in progress. HIMSS National Career Services Task Force adopted Initiative as 2013 focus. First step: assembling health IT employers hiring best practices for veterans.

05/13/2013: Contracting has proved cumbersome, and is behind schedule. As of March 31, 2013, final revisions to this initiative were underway. Administrative detail at both Bellevue College and HIMSS have resulted in a slow process, but no points of contention.

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**Activity ID:** 6

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 6.1 Activity 1

**Narrative:** Expand and implement model, and consult

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

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**Actual Start:** 10/01/2012

**Actual End:**

**Notes:** 02/10/2013: Contracting in progress. Washington state health IT program inventory in progress.

05/13/2013: Project Manager was hired by contractor in March, immediately after contract was executed. Educational program inventory is underway, as is an employer's workforce need survey.

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**Activity ID:** 7

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 7.1 Activity 1

**Narrative:** Develop, implement, pilot, and document PLA strategies for vets and others

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/15/2013

**Actual End:**

**Notes:** 02/10/2013: PLA Specialist hired.

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**Activity ID:** 8

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 8.1 Activity 1

**Narrative:** Recruitment & Retention, Employment Services

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/15/2013

**Actual End:**

**Notes:** 02/10/2013: No Activity Q1

05/13/2013: Co-grantee Navigators now staff most colleges (1 hire is pending Budget Revision Request, 2 hires are now in progress). Navigators lead recruitment, retention and employment services. Their first meeting will be held in April.

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**Activity ID:** 9

**Status:** Ongoing

**Activity Type:** Activity

**Project Goal:** Strategy 9.1 Activity 1

**Narrative:** Program&fiscal data capture,analysis,&reporting;implement& oversight of cont. impr. and evaluation

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2015

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**Actual Start:** 03/07/2013

**Actual End:**

**Notes:** 05/13/2013: Consortium templates have been implemented for fiscal, leverage, student data, quarterly and annual reporting, and curriculum submission. The Continuous Improvement Cabinet is developing scope and leadership. Evaluation is pending DoL approval.

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**Deliverable ID:** 1

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 1.1 Activity 1

**Narrative:** Curriculum

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 10/01/2012

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 2

**Status:** Not Yet Started

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 1.1 Activity 2

**Narrative:** Employers Guide

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:**

**Actual End:**

**Notes:** 05/13/2013: This deliverable will be undertaken when HIMSS contracting is completed, in Q3.

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**Deliverable ID:** 3

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 2.1 Activity 1

**Narrative:** 10 Certificates

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/02/2012

**Actual End:**

**Notes:** 02/10/2013: Curriculum approval standards under development. Post-award clarification from co-grantees in process. As noted in Comments, actual number of certificates includes both new and infused programs.

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**Deliverable ID:** 4

**Status:** Complete

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 2.1 Activity 2

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**Narrative:** IT and Health IT core

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 11/14/2012

**Actual End:** 03/07/2013

**Notes:** 02/10/2013: IT:Curriculum crosswalk with Microsoft Technology Associate curriculum completed. Meeting set for co-grantee faculty assigned to this project. Process for defined. Health IT: Not yet started.

---

**Deliverable ID:** 5

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 2.1 Activity 3

**Narrative:** Curricular elements for infusion

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 12/10/2012

**Actual End:**

**Notes:** 02/10/2013: Bellevue College project staff met with nursing program chair to prototype need and possible infusion points. Next step: faculty course review for extraction, updating and insertion activity.

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**Deliverable ID:** 6

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 2.1 Activity 4

**Narrative:** Courseware for all of the above

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 12/10/2012

**Actual End:**

**Notes:** 02/10/2013: Consortium Curriculum Lead and Instructional Designer hired. Initial meeting held to define Consortium standards for courseware components.

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**Deliverable ID:** 7

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 2.1 Activity 5

**Narrative:** Dissemination of modular elements

**Expected Start:** 01/01/2013

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**Expected End:** 09/30/2014

**Actual Start:** 03/07/2013

**Actual End:**

**Notes:** 05/13/2013: Health IT Core Curriculum has been disseminated to member colleges.

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**Deliverable ID:** 8

**Status:** Not Yet Started

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 3.1 Activity 1

**Narrative:** Synchronous, online and recorded faculty development opportunities

**Expected Start:** 04/01/2013

**Expected End:** 09/30/2014

**Actual Start:**

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 9

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 4.1 Activity 1

**Narrative:** 5-9 EMR software applications access

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 10/01/2012

**Actual End:**

**Notes:** 02/10/2013: Contract executed. Technical staff hired. Review of open source electronic medical record applications undertaken.

05/14/2013: First EMR application implemented in Q2 (Open EMR).

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**Deliverable ID:** 10

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 4.1 Activity 2

**Narrative:** Curriculum

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 01/07/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 11

**Status:** Not Yet Started

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 4.1 Activity 3

**Narrative:** Student Access Guide

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:**

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 12

**Status:** Not Yet Started

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 4.1 Activity 4

**Narrative:** Faculty Orientation Resource

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:**

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 13

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 5.1 Activity 1

**Narrative:** Employer outreach

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 10/01/2012

**Actual End:**

**Notes:** 02/10/2013: Met with HIMSS National Career Task Force to present this initiative as a 2013 priority. The Task Force agreed and is framing next steps for membership.

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**Deliverable ID:** 14

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 5.1 Activity 2

**Narrative:** Employment resources

**Expected Start:** 10/01/2012

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**Expected End:** 09/30/2014

**Actual Start:** 01/07/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 15

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 5.1 Activity 3

**Narrative:** Annual & Virtual Conference events

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 02/22/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 16

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 5.1 Activity 4

**Narrative:** Monthly webinars

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 01/09/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 17

**Status:** Not Yet Started

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 5.1 Activity 5

**Narrative:** e-Mentoring

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:**

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 18

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**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 5.1 Activity 6

**Narrative:** Industry Advocacy

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 02/11/2013

**Actual End:**

**Notes:** 05/14/2013: HCA contract executed 2.8.13

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**Deliverable ID:** 19

**Status:** Complete

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 5.1 Activity 7

**Narrative:** Special Interest Group

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 01/29/2013

**Actual End:** 03/04/2013

**Notes:** 05/14/2013: HIMSS Special Interest Group / Education - Career Services - Veterans formed and convened March 4, at HIMSS annual conference.

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**Deliverable ID:** 20

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 5.1 Activity 8

**Narrative:** Career Services Task Force Outreach

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 10/01/2012

**Actual End:**

**Notes:** 02/10/2013: HIMSS National Career Services Task Force agreed to be volunteer agents for this initiative, and move it forward among peers.

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**Deliverable ID:** 21

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 6.1 Activity 1

**Narrative:** State program inventory online resource

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

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**Actual Start:** 10/01/2012

**Actual End:**

**Notes:** 02/10/2013: Data gathering undertaken from all health IT-related programs, secondary through graduate.

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**Deliverable ID:** 22

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 6.1 Activity 2

**Narrative:** Key Expert Series

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 02/11/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 23

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 6.1 Activity 3

**Narrative:** Model Documentation

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 03/26/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 24

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 6.1 Activity 4

**Narrative:** Consultation

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2014

**Actual Start:** 02/22/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 25

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**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 7.1 Activity 1

**Narrative:** PLA PAn

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 02/04/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 26

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 7.1 Activity 2

**Narrative:** PLA Veterans Plan

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 02/04/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 27

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 7.1 Activity 3

**Narrative:** College implementation guide and training to facilitate dissemination

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 02/04/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 28

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 7.1 Activity 4

**Narrative:** Implementation

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/14/2013

**Actual End:**

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Notes: No Notes Recorded for this Deliverable

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**Deliverable ID:** 29

**Status:** Not Yet Started

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 8.1 Activity 1

**Narrative:** Marketing Plan

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:**

**Actual End:**

Notes: No Notes Recorded for this Deliverable

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**Deliverable ID:** 30

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 8.1 Activity 2

**Narrative:** Student services plan

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/14/2013

**Actual End:**

Notes: No Notes Recorded for this Deliverable

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**Deliverable ID:** 31

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 8.1 Activity 3

**Narrative:** Staff training resources

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/14/2013

**Actual End:**

Notes: No Notes Recorded for this Deliverable

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**Deliverable ID:** 32

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 8.1 Activity 4

**Narrative:** Link to Priority 5

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**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/28/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 33

**Status:** Not Yet Started

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 8.1 Activity 5

**Narrative:** One-on-one employment advising

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:**

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 34

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 8.1 Activity 6

**Narrative:** Employment links through social media

**Expected Start:** 01/01/2013

**Expected End:** 09/30/2014

**Actual Start:** 01/07/2013

**Actual End:**

**Notes:** No Notes Recorded for this Deliverable

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**Deliverable ID:** 35

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 9.1 Activity 1

**Narrative:** Continuous Improvement plan

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2015

**Actual Start:** 10/22/2012

**Actual End:**

**Notes:** 02/10/2013: Continuous improvement plan includes elements of evaluation. Evaluation Plan has been revised and submitted to FPO for approval. Contracting is complete, pending FPO approval of Plan.

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**Deliverable ID:** 36

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 9.1 Activity 2

**Narrative:** Consortium Procedures Manual

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2015

**Actual Start:** 11/19/2012

**Actual End:**

**Notes:** 02/10/2013: Data, Compliance and Reporting Manager hired. Procedures manual template development underway.

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**Deliverable ID:** 37

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 9.1 Activity 3

**Narrative:** Consortium Data and Fiscal Reporting Instruments

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2015

**Actual Start:** 10/01/2012

**Actual End:**

**Notes:** 02/10/2013: Beta data and fiscal templates developed and sent to co grantees for comment and review.

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**Deliverable ID:** 38

**Status:** Ongoing

**Deliverable Type:** Deliverable

**Project Goal:** Deliverable 9.1 Activity 4

**Narrative:** Monthly Consortium Meetings & Notes

**Expected Start:** 10/01/2012

**Expected End:** 09/30/2015

**Actual Start:** 10/10/2012

**Actual End:**

**Notes:** 02/10/2013: Consortium Weekly Update e-mail communication, beginning 10.10.12. At least monthly individual calls to co-grantees as PM hiring progressed. In-person Consortium meeting held in Dec. First virtual Consortium meeting scheduled for January.

## **F. Key Issues and Technical Assistance Needs**

<b>Title</b>	<b>Description</b>
Evaluation Contracting	The Health e Workforce Consortium submitted a budget revision request on January 30th, 2013, and looks forward to resolution. Bundled with the revision request is a revision to the evaluation plan. Direction received indicated contracting with the evaluation firm must wait for DoL review and approval of the evaluation plan. As a result, anticipated evaluative activity has not begun, and outcomes impacted. Once able to contract, we will do everything possible to recapture lost opportunity.

## **G. Best Practices, Promising New Strategies and Success Stories**

### **Best Practices and Promising New Strategies**

#### **1 Linkage Across Grantees**

The opportunity to connect with other TAACCCT awardees in our area of concentration, information technology in healthcare, is an exciting one. Benefits include the chance to include best practices into our deliverable production in real time, rather than reappraising after the fact. Bellevue College has assembled a list of all Round 1 & 2 grantees with health IT deliverables. Our goal is to document the collective effort and its potential effect on workforce development in this sector.

### **Success Stories**

#### **1 Co-Development with OPEN**

The Health e Workforce Consortium was selected as the sole TAACCCT Round 2 grantee to receive Tier 3 services from the Gates- funded OPEN initiative. This quarter Lead staff began working with teams from Carnegie Mellon Open Learning Initiative, CAST, and a Round 1 grantee on the entry level health IT certification exam prep program (CAHIMS) included in the Health IT Apprenticeship, and offered separately by member colleges. Deliverables will be disseminated by Carnegie-Mellon & the Consortium.

## **H. Additional Outcome Information**

Health e Workforce Consortiums dashboard was completed Q2, as a visual reference of progress against goals (link forwarded to FPO Jeffrey Chism), updated monthly. Text summary: OVERALL CONSORTIUM DELIVERABLES COMPLETION: 31% QUARTER SUBSET OF OVERALL CONSORTIUM DELIVERABLES COMPLETION (only projects with a start date prior to end of

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Q2): 65% D1, HIT Apprenticeship: 65% D2, HIT Curricula: 54% D3, Faculty Development: 33% D4, EMR STAR: 38% D5, Vets Initiative: 49% D6, HIT Industry Ed Councils: 52% D7, PLA: 54% D8, Student Services: 32% D9, Evaluation/C.I.: 86% D10, Enroll 2,093 students: 5%

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