

REGION A HEALTH IT COMMUNITY COLLEGE CONSORTIUM – MEMBER COLLEGE MEETING

THURSDAY, JULY 22, 2010 2-3 pm Conference Call In: (360) 407-3780 Participant Code: 142231#

NOTES

Attendees: Jim Aspevig; Cindy Brown; John Cowger; Anthony Valterra; Paul Wild; Dorine Bennett; Margaret Murphy; Jeffery Brunz; Jennifer Dalby Jones; Helen Andries Clarke; Abdolreza Maftoun; Lynette Yerbury		
<i>Agenda Items</i>	<i>Discussion</i>	<i>Action</i>
ONC Budget Reporting Updates - Budget revision status - Budget restrictions update - Ops plan revisions due date-8/23 - Reporting forecast for 2010 - Next webinar <i>Jeffrey Brunz</i>	ONC approved! No more restrictions, 20% has been released (\$630,000) Ops Plan:Aug23, ARRA:Oct5, ONC progress: twice/yr, Dec 1 Webinars: 1 for programs and 1 for fiscal next week Topics covered: Budget and reporting overview HHS Terms and conditions Templates-agreements, budget, ops plan Action Item – Jeffrey will send updated budget and sub award addendums.	
ONC Updates - Completed curricular units - Agenda for August meeting <i>Margaret</i>	Some having problems viewing files, it was suggested to download to your hard drive and view from there. 1 unit per ea 20 components- it is a good starting point for instructors. We will keep you posted as we get questions answered from ONC regarding hotel confirmations and adding additional attendees.	
Member Updates, including: - Marketing Plans? - Member updates	BC Marketing strategy example shown <u>Lynette</u> -hired PM, first day is 7-28. Planning meeting with deans and dept. chairs, distributed RFP for faculty, will begin working with stakeholders on marketing. Solidified roles 5 and 6. Class to start end of Sept.	MCs-please send Margaret your marketing tactics and she will compile and redistribute.

	<u>Dorine</u>-getting close to sending curriculum to BC for approval. Will offer non-credit certificates. Working on website, ready to take applicants. Still need a recruitment/placement person. <u>Cindy</u>-made connections with local Workforce and materials are being distributed. Finalizing members for advisory board, meeting with Dorine next week. <u>Paul</u>-set up tracking method, final planning meeting for certificates then can begin selling it. There is some interest; he has plans to do the circuit around the state. <u>Jim</u>-Curriculum review committee for major SC has suggested some changes he will send agreed on core curriculum to BC. He has finalized donation of practice software. Train the trainer sessions set for Aug 16 and Aug 27. <u>Anthony</u>- writing procedures on tuition assistance and others which he would be glad to pass along once they are approved. <u>Mary</u> (report emailed)- We met last week for two days in Denver to discuss work force roles and curriculum. Dynamite meeting and good synergy. We accomplished cross walking ONC curriculum to Colorado Common Courses. Drafted course descriptions, defined certificate programs, drafted certificate descriptions. Our State program directors were also present and were very helpful and supportive. I think we can move quickly through our bureaucracy. We will be submitting to Bellevue after August ONC meeting. We meet every week on conference call and are meeting again August 4 to determine course schedules, stakeholders, recruiting etc.	MCs-Please let Jim know if you'd like to attend Train the trainer session.
Other?	Q: Paul asked how referrals would be handled/counted. A: Anthony suggested that placement was key, and whoever does the placing will most likely get credit. Jim mentioned a model that they use in Montana for referrals to credit programs: The referring institution can claim the student FTE, while the other institution keeps any tuition. Jeffrey will cover compliance in his webinar – these must be itemized so keep in mind agreements, HHS guidelines etc.	MCs- please send any suggestions you may have to Margaret.
	<i>Next meeting August 5</i>	

