

REGION A HEALTH IT COMMUNITY COLLEGE CONSORTIUM – MEMBER COLLEGE MEETING**THURSDAY, August 4, 2011 2:00-3:15 pm PST****Conference Dial-In number: #559.546.1100****Participant Code: 862965#****NOTES**

Attended: Dorine Bennett; Cindy Brown; Jeffrey Brunz; Helen Andries Clarke; Patricia Dombrowski; Margaret Murphy; Carol Smedley; Rita Spear; Anthony Valterra; Paul Wild; Yvette Herrera-Greer

<i>Agenda Items</i>	<i>Discussion</i>	<i>Action</i>
☐ Reporting Update ☐ Policy and Procedure Manual ☐ Site-Monitoring Preparation <i>Jeffrey</i> ☐ ONC updates -National Learning Consortium -Monitoring Visit ☐ Region A Meeting <i>Patricia</i> ☐ Incumbent worker training: retention strategies <i>Margaret</i>	Thanks for submitting your reports on time. Finalizing. We will share with you at BC mtg. You will receive an electronic copy to update with your institutions policies. ONC will visit BC Oct 3rd. You will get an invitation pre-monitoring meeting for PM and fiscal leads in Sept from Helen. You will meet Emily Fisher when you are here onsite and she will be assisting Jeffrey. Promised by ONC – call out to regions to contribute shining curriculum examples. Covered by Jeffrey. Happy to have Emily Fisher on board. PMs Please send baby picture-can scan and send. Demographic data and completion rates-We send a link and ask for info before we allow them access to the learning site. Completion rates-tendency for working professionals to have lower completion rates. Drop/add may help mitigate attrition rates we have to report.	PD will email and ask for specific workforce development curriculum. Helen will send email reminder about baby pictures.
☐ Updates: What's new or noteworthy? <i>All</i>	<i>Next Region A Meeting September 1. Thanks!</i> Cindy's birthday on Mon Aug 15th.	MCs-Please send Helen email notice if you are arriving early on Monday.